

**Operational Meeting
Friday 22 July 2016**

MINUTES

Dr Kim Holt (Chair)	Designated Doctor for Children in Care and Medical Advisor to Haringey kim.holt@nhs.net
Lynn Carrington	Designated Nurse - Children in Care lynn.carrington@nhs.net
Catherine Swaile	Commissioning Manager – Haringey CCG catherine.swaile@haringey.gov.uk
Martina Weilandt	First Step mweilandt@tavi-port.nhs.uk
Wendy Lobatto	Service Manager – First Step wlobatto@tavi-port.nhs.uk
Emma Cummergen	DHOS –YAS 16 + Team Manager emma.cummergen@haringey.gov.uk
Dominic Porter-Moore	HOS CIC & P dominic.porter-moore@haringey.gov.uk
Brenda Green	Administrator (Minute Taker) brenda.green1@nhs.net

APOLOGIES:

Annie Walker	DHOS CiC annie.walker@haringey.gov.uk
Lesley Kettles	SM F&A lesley.kettles@haringey.gov.uk
Sunita Khattrra	Senior IRO Haringey Children's and YPS sunita.khattrra@haringey.gov.uk
John Murphy	Team Manager john.murphy@haringey.gov.uk
Jennifer Wakelyn	First Step jwakelyn@tavi-port.nhs.uk

1. Introduction and Apologies

Introductions by those present and apologies noted.
Minutes of last meeting read.

High Risk List was discussed. There is a list of children of concern discussed weekly in HCYPS.

DP-M explained this list is of children missing from care. There will be overlap between this list and those young people whom we are struggling to engage with. A report is sent to the director and managers. DP-M does not see any problems of those present in the operational meeting having access to this list.

Minutes Agreed.

CAMHS Transformation update

2. First Step Plus

The team is trying to engage with those children referred. MW does her best to liaise using links in the network. Children may be placed far outside London which can make the information gathering more difficult. Concerns were raised regard mismatch between children's needs and the provision by the Designated doctor and she cited an example where the placement had been unaware of the full history and needs of a child before he was placed. That placement subsequently broke down. This increases the loss for a child and will escalate the situation. There is a general view that we need to try and be proactive. The benefit of First Step plus is that the workers can follow the young person around the system.

There should be a list of preferred providers for placement into the system. Not all placements have been helpful.

Placement officers need to know what expectations are for each child.

Action to invite Verna Miller Senior Placement and Commission Officer to next meeting.

First Step Plus pilot will continue into next year. Concern was raised about the potential risk of a sudden break in provision, and how that might impact upon children.

Training plan

Social Workers will be offered training in emotional development and well being and the routes of access support. Training will be offered to Family Support Workers and LAC nurses and permanent staff as all would benefit, and it would be helpful for the networking of professionals dates to be confirmed. Action First step to confirm training dates.

3. Not Seen, Not Heard CQC report

To be discussed at the next meeting.

4. Notifications of Children Entering Care/Moving Placement

The number of notifications/placement moves was given.

Action DP-M to explore notification/placement moves and other options and report back.

5. Terms of Reference

Wording to be changed at point 5 and confirmed as terms of reference for the group.

6. AOB

WL happy that meeting times have been changed and will be able to attend more.

Future Meeting Dates:

Friday 9 September 2016

Friday 14 October 2016

Friday 11 November 2016

Friday 9 December 2016

LC happy about First Step and how it is helpful to LAC team.

Date of Next Meeting

**Friday 9 September 2016
3.30 – 5.00 pm
Bounds Green Health Centre**